DENTAL CLINICAL RESEARCH UNIT – D3-40 (DCRU)

CLINIC SCHEDULING

DCRU WEBSITE:   http://www.dental.ufl.edu/Offices/DCRU/

All investigators are welcome to utilize clinical operatories within the UFCD DCRU D3-40.

An electronic schedule displaying current investigator confirmations and available space is viewable using AxiUm (enter AxiUm program, select Scheduler icon, and continue).

To maximize space utilization and accommodate needs for chair utilization in D3-40, please follow the guidelines below.

1) Determine individual research needs for:

   Dates (M, T, W, Th, F), weekends; from start date to stop date
   Times (7am – 6pm), other;
   Space (operatory/chair 1, 2, 3, 4, 5, 6, 7, 8)

2) Email the following information to bhales@dental.ufl.edu.
   (Secondary contacts: imagnusson@dental.ufl.edu or kkarpinia@dental.ufl.edu).

   Investigator Name:   (as assigned)
   IRB Project Number:   (as assigned)
   Dates requested:   (e.g., Mondays, September 3, 2011 - January 11, 2013)
   Times requested:   (e.g., 7:30am - 4:00pm)
   Space Requested:   (e.g., 2 operatories)

   A return ‘confirmation’ email will be sent within 2-3 business days. Your assigned DCRU D3-40 space will be electronically viewable immediately upon confirmation of your request.

3) When your request is viewable via AxiUm, please email (see above) to schedule an appointment to secure a key(s) for D3-40 access.

Cancellation Policy: As a courtesy to all, please cancel as soon as possible if you will not be utilizing assigned space. Please email the change (see above). Thank you for your consideration.